

Process for becoming an OHTA1001 Approved Trainer

Summary

All OHTA1001 Trainers must be approved by OHTA. They will be working for an OHTA Approved Training Provider who are a Mining Company, National Association or Occupational Hygiene Consultancy Company.

Companies, National Associations or Occupational Hygiene Consultants must meet the requirements to become an OHTA Approved Training Provider. This means they must have a Course Director that is a certified Occupational Hygienist, holding a qualification recognized by IOHA under the National Association Recognition (NAR) scheme

<https://ohtatraining.org/trainers/terms/>

Whilst OHTA does review the credentials of the trainers delivering its OHTA201 and OHTA500 series modules, **formal approval will be needed for each trainer delivering the OHTA1001 module**. Any changes to these trainers must be reported immediately to OHTA and any provisional new trainers must be assessed and approved by OHTA before they can deliver the OHTA1001 module.

The approved Trainer and Approved Training Provider will be added to the OHTA Trainers Register for OHTA1001.

If the Approved Trainer is only providing training in OHTA1001, then the requirements for equipment and practicals are not required (these are not included on the OHTA1001 trainer application form, but are included in the application for OHTA201 and OHTA500 series modules).

Please note that the OHTA examination fee for the OHTA1001 will be £150.00 GBP per student.

Trainers must meet the following criteria in order to deliver OHTA1001:

- Trainer/s must work for an OHTA Approved Training Provider that has a Course Director in place. The Course Director must be a certified Occupational Hygienist holding a qualification recognized by IOHA under the National Association Recognition (NAR) scheme: (<https://ohtatraining.org/trainers/terms/>)
- The individual trainer/s delivering the OHTA1001 course must be a certified Occupational Hygienist **with over 10 years' experience** (as a certified Occupational Hygienist) in the Mining Industry. This can be coal or metalliferous or both
- **Each trainer must provide their CV** detailing job postings and show their affiliation with mining to demonstrate their knowledge to deliver the course. The course outline can be found in the OHTA1001 Mining Index

Application Process for OHTA1001 Trainers

- All potential Trainers must complete the 'OHTA Trainer Application Form (OHTA1001)'
- For Companies, National Associations or Occupational Hygiene Consultants who **are already approved** for OHTA201 and OHTA500 series modules, a NAR qualified Course Director should already be in place, and they will need to agree that they support the delivery of the OHTA1001 Mining module
- For Companies, National Associations or Occupational Hygiene Consultants **who are not already approved** to deliver OHTA201 or OHTA 500 series modules, a Course Director that is NAR qualified will need to be appointed and full details provided on the 1001 application form
- The application form should be completed and sent to the OHTA Secretariat @ team@ohtatraining.org along with a CV for each trainer
- The form can be downloaded from the website or obtained from team@ohtatraining.org
- The OHTA secretariat will ensure the form is completed correctly and CV's are received, as well as verifying the NAR qualification of the course director
- The application will then be reviewed and, if appropriate, approved by the Awards and Qualifications Committee
- An OHTA approving signature will be added to the application form and returned to the trainer, with confirmation that they have been approved
- The OHTA secretariat will retain a register of the individual certified occupational hygienist who is approved along with the company which is the Approved Training Provider
- The Approved Training Provider will be given the access to the OHTA1001 Training Material and Student Manual on the OHTA website, as well as instructions and contact details for arranging courses and exams. The Student Manuals are made available on line to students who are registered for the OHTA1001 course.

For further enquiries please contact the OHTA Secretariat on team@ohtatraining.org