



**Annual General Meeting
Monday 24 November
2025
19:00 GMT**



Quorum

A quorum for the meeting has been achieved using the number of proxy votes received ahead of the meeting.

3 votes required

5 votes received

Minutes of Previous Meeting

We asked members for any comments or questions on the minutes of the AGM held on 10 September 2024 ahead of today's meeting.

We received no comments or questions.

The minutes of the AGM of 10 September 2024 will be adopted from the end of this meeting.



Ordinary Resolutions Re-election of Directors to the Board



We asked members to vote on the re-election of Alan Leibowitz to the Board of Directors of OHTA.

As a result of the vote, Alan Leibowitz has been re-elected.

Congratulations to Alan.



Ordinary Resolutions Appointment of Directors to the Board



We asked members to vote on the appointment of Nathalie Argentin to the Board of Directors of OHTA.

As a result of the vote, Nathalie Argentin has been duly elected to the OHTA Board of Directors.

Congratulations to Nathalie.

Directors Leaving the OHTA Board



This year, Lynn O'Donnell and Ruth Jimenez will both step down from the OHTA Board after many years of critical contribution.

We would like to thank them both for their hard work, their passion and dedication to OHTA and its stakeholders.

Both Lynn and Ruth will continue to support the work of OHTA outside of being on the Board.



Any Other Business & Questions

We did not receive any other items of business or questions from members.



OHTA Update and Achievements

Chris Laszcz-Davis and Steven Verpaele (Co-Chairs)



Who is OHTA?



Not-for-Profit Charity

Established in 2010 and run by a global group of volunteer occupational hygienists who serve as subject matter experts and members of the leadership team.

International Training

Offers internationally acclaimed OH training material targeted to the professional technician with in-person and online courses offered in over 50 countries with copyrighted course manuals, extensive training materials and online exams in multiple languages.

Professional Pathway

Offers the **ICertOHTA qualification** and opens a path to the CIH and other national credentials, creating career advancement opportunities in occupational health.

What Drove the Creation of OHTA?



Alarming Statistics:

1.9M

Annual Deaths

Attributed to occupational exposures (ILO 2022)

360M

Accidents

Non-fatal occupational accidents annually (ILO 2022)

160M

Disease Victims

Suffering from work-related diseases each year (Lloyds and Gallup 2019)

651K

Deaths

Annual fatalities from exposure to hazardous substances (Lloyds and Gallup 2019)



OHTA Board of Trustees



Co-Chairs



Chris
Laszcz-Davis (US)



Steven Verpaele
(Belgium)

Treasurer



Alan Leibowitz
(US)

IOHA Liaison



Nathalie Argentin
(France)



Dr Sharann
Johnson
(Australia)



Dr Zack
Mansdorf
(US)



Peter-John
Jacobs
(South Africa)



Dr David
Zalk
(US)



Dr Jane
Whitelaw
(Australia)

Key OHTA Committees:

Advisory Committee



Jake Ward
(US and OHTA Rep to IOHA
Education/Training Committee)



Dr. Deborah
Nelson (US)



Lydia Renton
(Canada)



Maharshi
Mehta (US)



Chair:
Dr Albert J Tien (US)



Dr Alex TSE Chun
Kuen (HK)



Michael Connor
(US)



Dr Kelly
Johnstone (AUS)



Eduardo Shaw
(US)

Key OHTA Committees



US Chapter

Chair: Mark Katchen (US)



OHTA Marketing & Communications

Chair: Debbie Dietrich (US)

The News/PR team work on promoting OHTA globally for the benefit of all stakeholders through three main channels:

- Global Link newsletter
- Social media (X and LinkedIn)
- Team Talk' Bulletins



OHTA Support Services

Administration Services are provided by Fitwise Management Ltd. in the UK including:

- Secretariat support
- Financial administration
- Marketing and Communications
- Management of approved trainers

Secretariat Services are provided by Vicky Upstell on behalf of Fitwise Management Ltd.

OHTA's email address:

team@ohtatraining.org

OHTA Achievements 2010-2025



15+

Years of Service

Continuous dedication to improving global occupational health since 2010

50+

Countries

OHTA training materials and courses delivered across more than 50 countries worldwide

15,278

Exam Candidates

Students undertaking OHTA assessment demonstrating their new knowledge

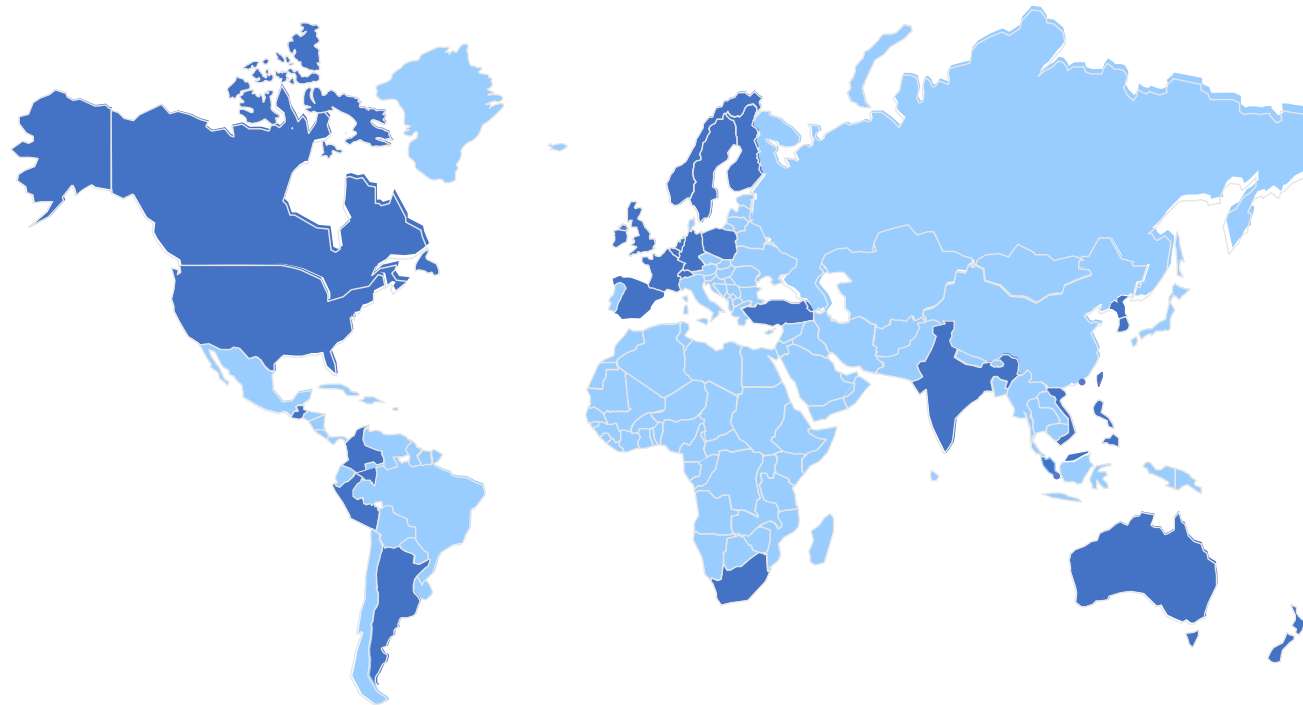
100,000+

Stakeholders

Stakeholders impacted by OHTA's work

OHTA's impact continues to grow with each passing year, expanding its reach and influence in protecting worker health across industries, borders and continents. The organization's commitment to providing accessible, high-quality training has created a global network of occupational health & safety professionals and change agents, excellent quality resources and a proven process to broaden OH competence one course at a time.

OHTA Member Associations



All countries highlighted in **dark blue** are home to an OHTA Member Association.

34 Member Associations as of October 2025



OHTA Financials

Alan Leibowitz, Treasurer

Successful Transition



AI Generated

Independence

The sudden, unexpected withdrawal of BOHS support proved to be a blessing in disguise. Tireless efforts by OHTA leaders enabled new opportunities in previously unserved communities.

Hundreds of new students are taking OHTA exams. New instructors, new courses and new applications all contribute to OHTA's positive trajectory.

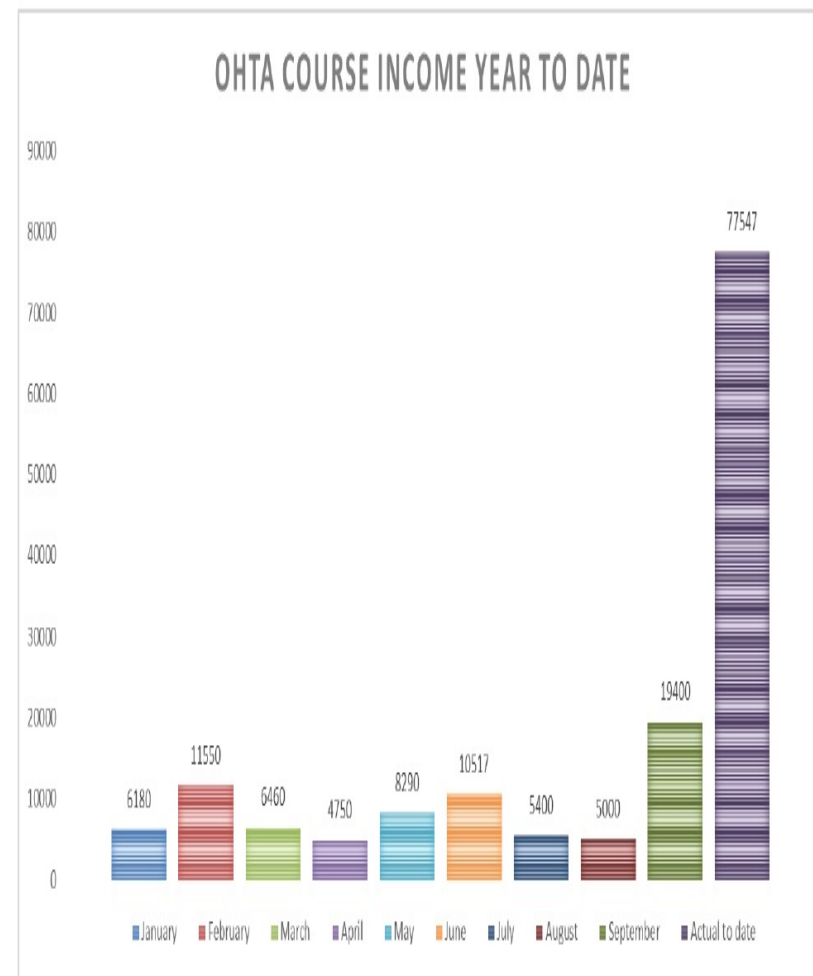
Donations and Partnerships Increase

New donors have been attracted by OHTA's progress toward reaching our goal to elevate the availability of trained OEHS professionals around the world.

Nonprofits, professional associations, global corporations and individuals have all helped us make a difference.

Positive Start

- **Slight Surplus** : As of September 2025, a net surplus of £42,661 was recorded, marking positive year to date progress.
- **Course Income Growth**: OHTA course income invoiced to date totals £141,757 since launch in March 2024, with real growth in 2025.
- **Better Cash Position**: End of Q3 2025 cash balance stands at £167,593 with total reserves at £137,812, reflecting solid financial health.
- **Donations & Sponsorship**: 2025 donations contributed £33,419 and sponsorships £2,388.
- **Operational Investments**: Increased administrative support, legal and IT costs reflect strategic investments in exam systems, intellectual property protection and operational management.



Need for Continued Progress



- **Expense Management:** While operating costs are controlled, ongoing fees require close monitoring to ensure sustainability.
- **Income Diversification:** Continued growth in courses and expanded donations needed to maintain momentum.
- **Cash Flow:** Stable; however, timely payment and cash flow optimization remain priorities.
- **Strategic Investment:** Maintain focus on development management and operational efficiency to support service improvement, future programs and OHTA's long term viability.
- **Summary:** Better initial financial footing achieved, with clear opportunities and challenges to ensure sustained growth and financial resilience





OHTA Courses, Exams and Translations

Dr Sharann Johnson AM

Innovation to meet Global Demand

OHTA Growing IH/OH Capacity

- Courses are now offered On-line, Classroom & Hybrid with a mix of on-line training and face to face for practical exercises.
- OHTA courses are now offered in new countries where limited IH/OH training was available and in local languages. Countries included are Senegal and Francophone Africa, Nigeria, Angola, Iraq, Saudi Arabia, Turkey, Fiji and China.
- Anticipated course migration into Canada and South America.
- Students include site IH/OH technicians, HSE Managers, government inspectors/regulators, occupational health doctors & nurses, construction industry employees, as well as engineers.

A total of 1100 exams were completed by 3Q25 with many students on the pathway to a ICertOHTA.



IEH (Institute of Ergonomics and Hygiene), training course OHTA505 in Brunei for National Inspectors



NZOHS leading training in Fiji with OHTA201 course.

Technology Led Changes to Exams

Advanced LMS Platform

- MCQ exams introduced in 2024, based on an LMS system used globally by universities.
- Exam results and OHTA certificates now available within 24 hours for Trainers to send to students.

Global Reach through Translations

- New **Artificial Intelligence** (AI) technology allows the OHTA MCQ exams to be translated to multiple languages. Currently using exams in French, Spanish, Turkish and Indonesian.



Turkey National Association, ETOK–HİDER, training course OHTA501 for Occupational Health Doctors

A Career Through OHTA Courses



Professional Industry Focused Courses

OHTA1001-Mining and Mineral Processing Industry 2025

OHTA1002-Oil & Gas Industry 2026

OHTA1003-Pharmaceutical Industry 2026

Professional Technician

OHTA501-507 courses

ICertOHTA

Six OHTA500 series courses

Awareness Level

- Health, Safety Awareness
- Silica Awareness

Foundation

OHTA201 Basic Principles

Professional Technician

- OHTA501: Measurement
- OHTA502: Thermal Environment
- OHTA503: Noise
- OHTA504: Asbestos
- OHTA505: Control
- OHTA506: Ergonomics
- OHTA507: Health Effects

New courses for 2025 and 2026



OHTA 1001 Mining and Mineral Processing Industries

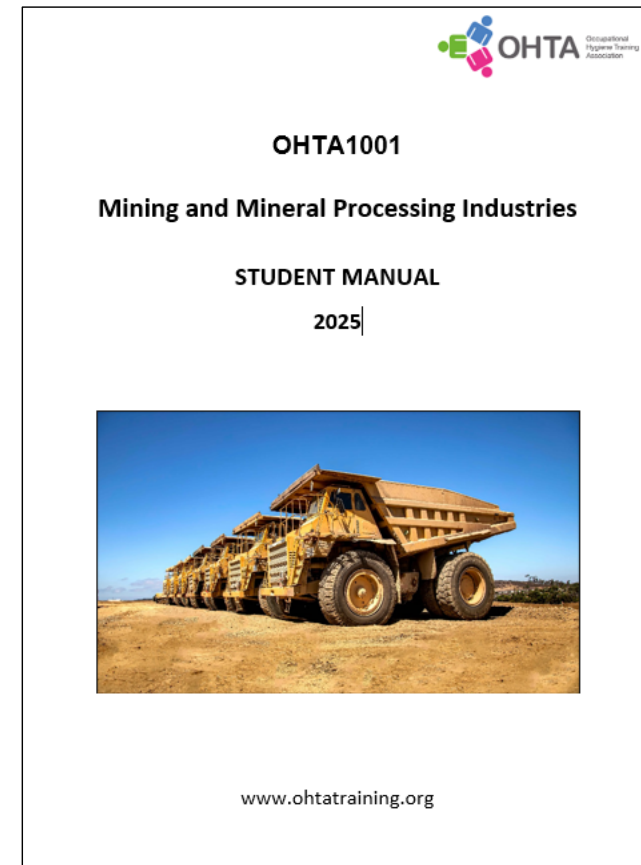
This course is now available and designed for people working at mine sites such as IH/OH technicians, medical and emergency staff, HSE & contractors. It gives a practical overview of IH/OH hazards and risks in the mining resource industry.

MCQ exam is available and can be translated.

OHTA 1003 – OHTA1003–Pharmaceutical Industry

This course is designed for contractors and supply companies. It is planned to be available 1Q26.

MCQ exam will be available and can be translated.



ICertOHTA Qualification



Pathway to Professional Recognition

The ICertOHTA has become the preferred technician training certificate with 150 successful students globally starting their career.

The ICertOHTA is achieved after successful completion of 6 OHTA courses and there are no fees for the Certificate

Gateway to Advanced Credentials

The ICertOHTA and OHTA training modules also count toward the IH/OH coursework requirement for the **CIH credential** awarded by the Board for Global EHS (BGC) Credentialing.

They also contribute to **other credentials** offered by national IOHA NAR recognized accreditation schemes.

OHTA Supporting Careers in IH/OH



1. OHTA Pathway to the CIH

In 2024, OHTA announced a new partnership with AIHA (aiha.org), Workplace Health Without Borders-US (whwb-usa.org), and the Board for Global Credentialing (gobgc.org).

This partnership aims to help qualified applicants in emerging economies achieve the prestigious CIH credential.

2. Emerging Economies

OHTA sponsors and supporters enable OHTA to adjust exam fees to support countries where students cannot afford to pay the standard fee, \$125 USD/£100.

OHTA also supports IOHA national associations to become Approved Trainers to build national capacity and expertise.





OHTA Public Relations and Communications

Debbie Dietrich

KEY TASKS OF OHTA

PR & COMMUNICATIONS

Global Link Bi-Monthly Newsletter

- Content: News on OHTA Courses or Community
- 810 Subscribers as of mid-year 2025
- >45% of recipients open Global Link email; industry standard is >35% for a good newsletter

KEY TASKS OF OHTA

PR & COMMUNICATIONS

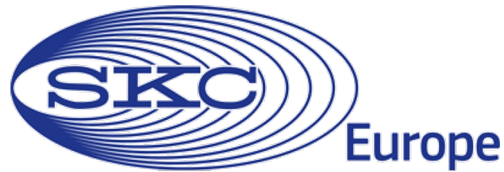
Social Media including LinkedIn and X

- OHTA has over 7,300 followers on LinkedIn
- Posts are done 2-3 times/week with an emphasis on new ICertOHTA awardees
- Reposts from our trainers and sponsors are done almost daily

OHTA COMMUNICATION TO SPONSORS

- OHTA uses social media and personal contact to gain corporate sponsors and individual supporters.
- OHTA PR team then promotes sponsors in Global Link newsletter, social media posts, and website.
- OHTA communicates directly with sponsors and key partners providing them updates on our activities and progress.

Thank You To Our Sponsors





Close of Meeting

Thank you for your
support

team@ohtatraining.org